

WYNNUM
STATE HIGH SCHOOL

Dear Parents/Carers,

Attached to this letter is the Family Payment Responsibility/Fee Allocation Form.

This form is a means for Wynnum State High School to ensure all financial details are current and correct for all students.

This form indicates who will be accepting financial responsibility for the enrolled student. *The Department of Education stipulates that only one parent will be invoiced.*

The request for bank account details is to ensure if events/excursions and the like are cancelled we are able to refund any monies in a timely fashion if appropriate. If we do not receive bank details any credit/refund will be issued as a cheque.

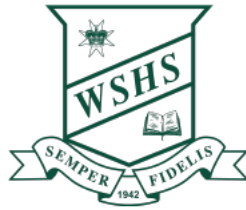
In addition, as student enrolment changes can occur throughout the year these details will also assist in finalising all arrangements.

We understand if you are not comfortable providing bank account details, the critical part of this form is the payment responsibility.

If you have any concerns regarding this matter, please contact Andrea Tapp our Finance Officer on 3906 7312 or accounts@wynnumshs.eq.edu.au

Kind regards,

Wynnum State High School



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Family Payment Responsibility / Fee Allocation Form

This form indicates who will be accepting financial responsibility for the enrolled student.

I, _____, will be responsible for paying all school fees for my child/children or if there is a family court order stipulating 50/50 split between parents (documentation required)

Yes No

Comment: _____

Student Name: _____	
Parent/Carer one: accepting responsibility for financial expenses of student:	Name: _____ Signature: _____ Date: _____
If applicable, Parent/Carer two: accepting responsibility for financial expenses of student:	Name: _____ Signature: _____ Date: _____

Bank Details – for issuing of refunds etc (if applicable)

BSB: _____ Account Number: _____

Account Name: _____